

SANE GURUJI ENGLISH MEDIUM SCHOOL – DADAR
Bhikoba Waman Pathare Marg, Dadar, Mumbai – 400 028
PRIMARY SECTION

Do's & Don'ts for Parents during distance learning/digital learning-

Dear Parents,

Following are the guidelines for the online classroom for the academic year 2020-21:

1. We, at Sane Guruji English Medium Primary School, Dadar have been working at getting ourselves equipped to reach out to our children with the new teaching learning process by going online and ensuring that our children are safe and secure at home.
2. Online sessions will commence from 1st July 2020 and first trial sessions will be conducted on 1st, 2nd and 3rd July 2020. Timetable will be shared with the parents by the third week of June 2020.
3. On Zoom, please make ID of your ward's name so that the teacher will be able to keep track of the students those who are attending the online session.
4. The duration will be set as per age and section. Accordingly, we will have less screen time for younger children. We will share more videos related to lessons so that the children get engaged in the learning process. We would request parents to monitor in order that children achieve learn quickly as per the instructions of the teacher.
5. **Motivate:** Motivate your child to attend the classes in the same spirit as he/she attends school like waking on time. Child should be made to understand the importance of the class and how he/she must pay attention. Please do not let your child 'skip' the online classes or suggest that everything would be repeated once the school reopens. It is important that your child pays attention to the lectures.
6. **Provide a dedicated place:** Please provide a dedicated place for the child to attend to his/her online classes without disturbance. If laptop/computer is a shared resource, then make separate folder on the computer so that all files are saved in one folder and if possible, please keep the backup. Please provide suitable headphones with mike. If you are using mobile handset, then make sure popups are blocked.
7. **Follow the timetable:** Please follow the timetable shared by the school diligently and assist the teachers as they too are trying hard and facing similar problems as you do during this period of Lockdown. Also, one of the parents has to sit with their child during the class and observe the child and make sure he is understanding/able to write/communicate and also not missing out on anything. As you know the timetable, you can read along with child and be ready for next class, which will be helpful to grasp better.
8. **ACCEPT:** Please accept the fact that online learning is based on concern, care & compassion, hence, please do not look for perfection in the child. If the child is not able to cope up, it is all right, give time & be kind to the child.

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9. **Learning difficulties & attention problem:** As parents are aware about learning & attention problem with their child, then they should be made to sit where there may be less/no disturbance area during the class. Also, if the child is used to remedial teaching, then you can contact remedial teacher and check for practice to be done at home.
 10. **Post class:** If any problem/issues about the online sessions and videos, you may discuss/inform the teacher or the HM directly so that rectification could be done. As everything is new for all of us, so let us all cooperate, be kind & compassionate so that we all can navigate smoothly.
 11. We would like all the parents to help us make this process seamless by looking into the following factors and ensure that these requirements that the child must be equipped are met with -
 12. We will keep informing parents continuously and share details regularly.

Happy Learning and Best wishes to all the Students and Parents !!!!!

Mrs. Kamala Ravindranath

(Head Mistress, Primary Section)

Inputs are also taken from our Counsellor Mrs. Mamta Phansekar